

## Minutes of Steering Group 9 10 18

1. Present: Paul Clarke, Hazel Kemshall, Joy Fulcher, Ann Finn, Anne Holmes

Apologies: Ian Lawrence, Ian Graves, James Rose

2. There were no declarations of interest
3. The meetings with David Clarke, and his email, at Malvern Hills Council were discussed. HK was present at the first meeting and invited Paul Hayes (Chair of Hallow Parish Council) and AH to be present at the second due to the complexity and importance of the issues for the NDP. The National Planning Policy Framework (NPPF) was changed this year and issued July 2018. The feedback from MHDC was that the new NPPF strengthened NDPs.
4. The SG reviewed para 14 NPPF 2018 and David Clarke's advice on the content and implications.
5. The SG noted that MHDC had been asked for 'indicative housing number' as required by NPPF 2018, para 65.
6. MHDC are in principle in agreement that Hallow NDP can progress site selection in accordance with criteria provided by MHDC via David Clarke. The steering group unanimously agreed to explore this option. HK agreed to visit Hanley Castle who progressed site selection successfully to clarify how they proceeded in practice. Public information events to share site selection with the village are also expected to fulfil good practice in the NDP process.
7. The recent public consultation events were discussed. HK has received all comments and feedback from the event. AH has completed the comments analysis from the survey and will circulate to steering group. Feedback from the events was generally very positive and supported the direction of travel. Actions were agreed to complete the write up of comments.
8. Progress of the plan was discussed. It was agreed that the plan should be completed as quickly as possible to give Hallow more say in planning as soon as possible. The SG reviewed the project timetable and identified any points of likely delay, with an expectation that the original timetable would be adhered to if at all possible. Actions and an initial timetable for write up sections was agreed, **with a view to submitting sections of plans to HK by early December 2018.** All steering group members to send HK dates they will be away.
9. It was agreed to set up a design guidance group to include Alison Clarke and those in the village with relevant expertise (HK to arrange).

